

STEPS TO LAUNCHING

a named
**SCHOLARSHIP
FUND**



1.

Ensure TechForce has the accurate name you wish to call your named scholarship fund.

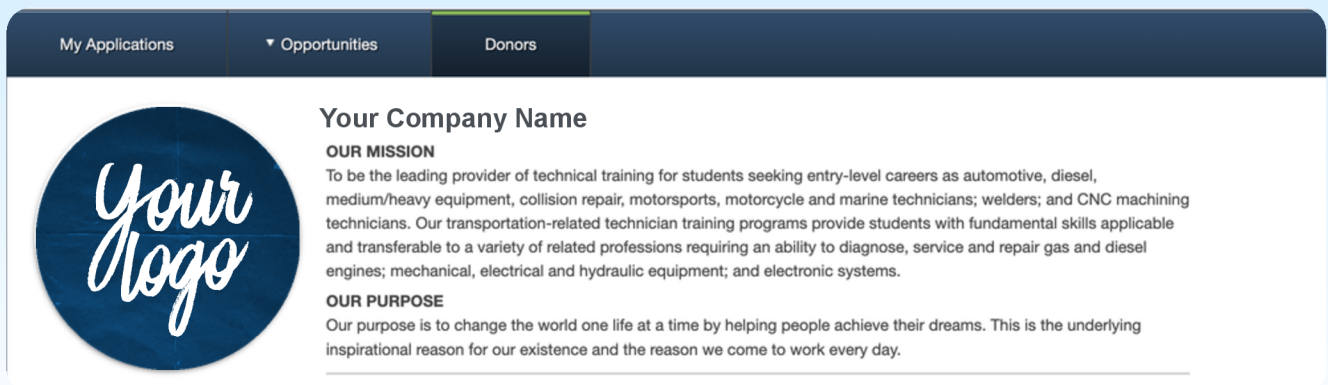
2.

Provide the info for TechForce to create your Donor Profile page which includes your **company logo**, a **short description of your company** and **the impact you intend to make** with this scholarship opportunity.

3.

Funds must be received by TechForce Foundation before opening scholarship opportunities to the community.

Example Donor Profile page



YEAR-ROUND SCHOLARSHIP PROGRAM

See additional attachment for general application, review and award process.

24 Hours to Post Opportunity:

A scholarship opportunity can be up and running within 24 hours of receiving funds (weekends excluded).

2 Week Acceptance Period:

Once recipients are notified of the award offer, they have up to 2 weeks to "accept" the award and complete the acceptance paperwork.

Ongoing + Rolling Review & Decisions:

Applications are reviewed throughout the year. The review team conducts evaluations on a rolling basis to ensure timely selection and notification of recipients.

Important Reminder:

TechForce handles all scholarship operations from soup to nuts, including the application, qualification and vetting, review and scoring, school verification, awardee notification, acceptance, fund distribution, and distribution reporting.

TECHFORCE SCHOLARSHIPS

SCHOLARSHIP PROCESS

Students interested in applying for a scholarship must **“join”** TechForce, our online career platform, by creating a FREE profile from the home page of techforce.org.

Once a free profile has been created, users simply “login” (at the top right of the site) for repeated access.

Once inside the TechForce platform, students select **“Scholarships”** from the left nav bar, and then click the green button **“Apply for Scholarships”** to access the scholarship portal.

Students complete the **General Application** and then apply to any open **Recommended Opportunities** that fit their situation. The whole process takes about 15 minutes.

APPLICATION INFORMATION

Schooling: High School, College/Technical School, Graduation Dates, GPAs

Financial Need: FAFSA/EFC

Demographics: City, State, Gender, Ethnicity

Questions:

- What do you hope to do for a career? What’s your goal? What excites you about it?
- What resources might you need outside of scholarships to help you get school- and career-ready?
- Describe any challenge(s) you may face that could make your schooling hard, and how you’re planning to deal with it.
- Describe any work experience.
- Describe any volunteer, community service and clubs/organization experience you have or would like to do.

www.techforce.org

MINIMUM ELIGIBILITY REQUIREMENTS

TechForce Foundation is a national not-for-profit corporation, recognized by the IRS as a 501(c)(3) public charity. Our Board of Directors has established the following minimum eligibility requirements for scholarship applicants:

- Be a U.S. citizen, a permanent resident, or approved DACA status.
- Have a high school diploma or GED.
- Be an enrolled future student – or – an active, current student in good standing at a post-secondary, educational institution offering technician curriculum.
- Demonstrate financial hardship by having a completed and approved FAFSA on record at campus (or other financial-need based evidence, if using DACA status) available for review.
- Meet any requirements posted for specific scholarships or grants offered by the Foundation (such as minimum GPA, start date, school program, etc.).



2026 AWARD CYCLES & DECISION DAYS

SCHOLARSHIP AWARDS



New scholarships are **launched year-round** and typically open to TechForce's community within 24 hours of receiving funds.



Our review team **continually evaluates applications** on a rolling basis to ensure timely decisions.



Donors contribute \$12,500+ to receive a **named scholarship fund**. 20% remains unrestricted to support the mission with the balance funding scholarships in \$2,500-\$10,000 increments.



Contributions under \$12,500 support **our General Scholarship Fund**, still providing scholarship support for students but without naming or reporting rights.

APPLICATION REVIEW PROCESS

Student applications qualified for review are scored by TechForce

Not selected

Applications being considered for award are sent to Campus for verification

Financial Aid vetting: Need Qualifications

- Citizenship or DACA qualified
- FAFSA on file, EFC under 30,000 (or other documentation for DACA)
- Not on a LOA or otherwise not attending

Instructor vetting: Program Qualifications

- Enrolled and attending a qualified program
- GPA
- Internship placement, if any

NO

Not selected, may be considered in the future



YES – Must be qualified as 'yes' in both aspects

NO

Not selected, may be considered in the future

Awarded per Donor Intent and as budget allows